

भारतीय सूचना प्रौद्योगिकी अभिकल्पना,
एवं विनिर्माण संस्थान, कांचीपुरम



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING, KANCHEEPURAM

(An Institute of National Importance under Ministry of Education, Govt. of India)

Melakkottaiyur, Vandalur-Kelambakkam Road, Chennai – 600 127, Tamil Nadu.



Tender No: IIITDM/2025-26/ENGG/CIVIL221/004 Dt.:12.06.2025

Notice Inviting Tender (Box Tender)

For

**Cleaning of central sump and overhead tank in various building
(Boys Hostel, Girls Hostel, Faculty Quarters, Academic Block,
Lab Block, Senate Hall, Admin Block at IIITDM
Kancheepuram**

NOTICE INVITING TENDER (Box Tender)

IIITDM Kancheepuram invites the **single-stage bid** for the articles mentioned below **through box tender** the terms and conditions are attached. **Please submit your bid documents in the Tender box available in the Administration building, IIITDM, Kancheepuram, Melakottaiyur, Vandalur-Kelambakkam Road, Chennai 600 127 within the stipulated due date and time.**

Item	:	Cleaning of central sump and overhead tank in various building (Boys Hostel, Girls Hostel, Faculty Quarters, Academic Block, Lab Block, Senate Hall, Admin Block at IIITDM Kancheepuram (Specification/Quantity details enclosed as Annexure-1)
Tender Enquiry No.	:	IIITDM/2025-26/ENGG/CIVIL221/004 ; Dt.: 12.06.2025.

CRITICAL DATE SHEET

STAGE	DATE & TIME
Bid Submission End Date & Time	26.06.2025 at 15:00 Hrs.
Bid Opening Date & Time	26.06.2025 at 15:30 Hrs.
Earnest Money Deposit (EMD)	Rs.15,785/- (submission of EMD through SBI E'Collect) https://www.onlinesbi.sbi/sbicollect/icollecthome.htm (or) A valid MSME exemption certificate must be attached.
Security Deposit / Performance Guarantee	Successful Bidder shall submit the Security Deposit at 7.5% of Contract value.
Stipulated Period of Completion	21 working days (Excluding Sundays and Public holidays) from the date of commencement of the work.

IMPORTANT:

All the communications are to be only addressed to **The Registrar, IIITDM, Kancheepuram** and not in the name of any other officer.

GENERAL TERMS AND CONDITIONS

1. The tender floated for **Cleaning of central sump and overhead tank in various building (Boys Hostel, Girls Hostel, Faculty Quarters, Academic Block, Lab Block, Senate Hall, Admin Block at IIITDM Kancheepuram**
2. **Eligibility Criteria:**

In order to be considered for the contract of the works as detailed under '**Technical Cum Financial Compliance Sheet**' in this Tender Document, the tenderer should:

Having Similar Civil works execution experience preferably awarded by the State Govt./Central Govt./Autonomous /Reputed corporate institutions/organizations, for the value enlisted below and executed on or after 01/01/2020.

- a. **Rs.2.50 lakhs Excl. GST for a single work order. (or)**
- b. **Rs.1.50 lakhs Excl. GST each for two work orders. (or)**
- c. **Rs.1.20 lakhs Excl. GST each for three work orders.**

3. Earnest Money Deposit:

Bidders shall Deposit EMD through SBI E'Collect. For an amount of **Rs.15,785/-** must be paid online, and it shall be received on or before the last date and time of bid submission. Proof of payment for EMD shall be attached along with the technical bid. Physical mode of payment, i.e., Banker cheque or Demand drafts, is unacceptable.

Steps for submission of EMD through SBI E'Collect.

- Go to link - <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>
- Please select "IIITDM – KANCHEEPURAM A/C" from drop down list
- Please select "Earnest Money Deposit (EMD)" from the Payment Category drop-down list
- Kindly fill in all tender details, contact details, and EMD amount and make payment.
- After successful payment, the proof of payment for EMD shall be attached along with the technical bid.
- In the case of payment failure/ mismatch of particulars leads to cancellation of bid.
- The EMD will be retained/ adjusted against the security deposit for the successful bidder.
- For the unsuccessful bidders, the EMD amount will be refunded within 30 days from the date of issue of the work order.
- The bidder shall enclose the canceled Cheque/bank details to refund the EMD amount in case of unsuccessful bids.
- EMD shall be forfeited if any tenderer withdraws their offer within the bid validity period
- **Valid proof of MSE exemption shall be uploaded to waive off the EMD and MSE should have validity for the financial year i.e., 2025-26.**

4. Security Deposit & Contract Agreement:

- On receipt of notification of the award, the successful bidder shall be required to send the acceptance of the work order and sign a detailed contract agreement & commence the work within 07 working days from the date of receipt of the work order.
- **The work shall be executed and completed within 21 working days (Excluding Sundays and Public holidays) from the date of Commencement of the Work.**
- Successful Bidder shall submit the Security Deposit of **7.5%** of the Contract value in the form **online transfer through SBI-Collect** within 07 (SEVEN) working days of the receipt of Notification of Award (NOA) / Award of Work order from IIITDM Kancheepuram (the Defect Liability Period as specified (i.e., 03 months after completion of work).
- **Guidelines for paying SD through SBI-Collect:**
 - Go to link – <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>
 - Select Category "Educational Institutions"
 - Select "IIITDM – KANCHEEPURAM A/C" from drop down list
 - Select "Security Deposit (SD)" from the Payment Category drop-down list
 - Kindly fill in all work order details, contact details, and SD amount and make payment.
 - After successful payment, the proof of payment for SD shall be submit to the estate section.
- In case of failure to commence the work by the Contractor within 07 days after signing of the contract or handover of the site, the Institute shall be at liberty to terminate the Award and forfeit the Security Deposit.

5. The rate may be quoted as applicable to Educational Institutions/Universities.

6. The quoted rates shall be valid for 90 days from the last date of bid submission and the price shall be quoted in INR.

7. Unsolicited correspondence is not entertained after the submission of the offer.
8. Quoting merely the lowest price does not confer any right to any bidder for award of supply order. The Institute reserves the right to select any bid on the grounds of quality, offer of additional/special features, compatibility, etc.
9. The Institute also reserves the right to reject any bids with sub-standard products even if they are found to be lowest.
10. Further, the Institute has a right to cancel the purchase/work order at any point of time without assigning any reasons.
11. The rate quoted includes all supply, men, material, labour, transportation; nothing is payable extra over and above the quoted rate.
12. Quantity mentioned in this tender document may vary as per the Institute's requirement.
13. The contractor shall ensure that the goods/men/material/vehicle shall be a carriage paid and insured.
14. In case of any accidents/incidents/legal issues arising on account of this work shall be the responsibility of the supplier and the Institute shall be indemnified from any claim.
15. Penalty for delayed Services / LD
 - 15.1 As time is the essence of the contract, the supplier shall adhere strictly to the Institute's delivery requirements.
 - 15.2 If the supplier fails to work as required, a suitable penalty will be imposed on the supplier.
16. The bidders have to accept all the terms & conditions of this tender document and it is made known that the bidders quoting for this tender had impliedly accepted the terms and conditions of this tender.
17. If the due date of submission of tender / Tender opening is declared a holiday for the Institute, the due date for submission of tender / Tender opening will be extended to the same time on the next working day.
18. The Institute reserves the right to accept the offer in full or in parts or reject the offer summarily or partly without assigning any reasons.
19. **Tender Envelope Should Contain:**
 - Technical cum financial compliance sheet (As per Annexure – I)
 - Bid Submission & Self Declaration Proforma (As per Annexure-II)
 - Copy of EMD payment details / Valid MSE Certificate
 - Cancelled cheque / Bank Mandate Details (To refund the EMD if required)
 - Copy of GST certificate.
 - Copy of valid address proof of the Corporate /branch office address in Chennai/Tamil Nadu.
 - A copy of proof of similar work experience, i.e., a photocopy of a valid work order or purchase order, must be attached as per the aforementioned requirements.

Sd/-
REGISTRAR
IIITDM KANCHEEPURAM

TECHNICAL CUM FINANCIAL COMPLIANCE SHEET (To be filled and submitted)

Name of the work	Cleaning of central sump and overhead tank in various building (Boys Hostel, Girls Hostel, Faculty Quarters, Academic Block, Lab Block, Senate Hall, Admin Block at IITDM Kancheepuram
Tender No	IITDM/2025-26/ENGG/CIVIL221/004 ; Dt.: 12.06.2025
Name of the Agency	
Office Address	
Name and Mobile No. of the contact person:	
Email ID	
PAN NO.	
GST NO. (attach copy)	

	CENTRALISED UNDERGROUND SUMP / Over Head Tank CLEANING
	Scientific and mechanised cleaning of underground water storage tanks in the following various stages.
Stage 1	Dewatering will be done by using submersible pump manual methods (Below foot valve level) to dispose the minimum level of dirty water from the tank.
Stage 2	Cleaning of tank/UG sump and cleaning of bottom, ceiling, side walls of the water tank by using high pressure water jet to dislodge the algae calcinations, dirt etc.
Stage 3	To dispose the above dirty water, sludge etc. a specifically designed sludge removal pump shall be used.
Stage 4	Cleaning the insides of the tanks thoroughly by using industrial grade vacuum pump. This makes the tanks inside totally from dirt, algae, sludge etc.
Stage 5	Treating the inside walls, ceiling and bottom of the tank including all nooks and corners by using and spraying Anti-bacterial agent such as Hydrogen peroxide (bio degradable) through rotary jet pump for disinfecting of the tank inside.
Stage 6	Total disinfections and sterilisation of the tank insides by using UV radiation to treat the insides of the tank hygienically and bacteria free and safe for water storage.
Stage 7	This operation is inclusive of all tools, materials, fuel, labour, safety belts, helmets, safety shoes, safety goggles, gloves i/c all lifts and heights etc. All complete as per directions of Engineer in charge.

PART-A HOSTEL ZONE

S.No	Description of works	Qty	Unit	Rate	Amount
1	UNDER GROUND SUMP (WTP)				
1.1	Raw water sump 1 (6x10.45x4.25)=266475 litres capacity	1.00	each		
1.2	Raw water sump 2 (6.6x 5x4.25)= 140250 litres capacity	1.00	each		
1.3	Raw water sump 3 (6.6x5.00x4.25)=140250 litres capacity	1.00	each		
1.4	Domestic water sump 1 (7x10.45x4.25m) = 310888 litres capacity	1.00	each		

1.5	Domestic water sump 2 (9.30x5.00x4.25m) = 197625 litres capacity	1.00	each		
1.6	Domestic water sump 3 (9.30x4.90x4.25m) = 193672 litres capacity	1.00	each		
2	OVER HEAD TANK - RCC TANK				
2.1	ASHWATHA HOSTEL DWS RCC TANK - 2 NOS (2.90 x 4.52 x 3.93m) = 51515 LITRES CAPACITY	2.00	each		
2.2	ASHWATHA HOSTEL FWS RCC TANK - 2 NOS (2.90 x 3.00 x 2.88m) = 25055 LITRES CAPACITY	2.00	each		
2.3	ASHOKA HOSTEL Domestic 47000 litrs + flush 21000 litrs	2.00	each		
2.4	JASMINE HOSTEL OHT DWS & FWS AND FIRE RCC OHT TANK (4 X 4.2 X 2.2) + (3.85 X 2.5 X 2.2) + (3 X 2.5 X 2) = 36960 + 21175 + 15000 = 73735 LITERS CAPACITY	1.00	each		
3	OVER HEAD TANK (SYNTEX)				
3.1	1000 LITRES CAPACITY	6.00	each		
3.2	2000 LITRES CAPACITY	6.00	each		
3.3	5000 LITRES CAPACITY	16.00	each		
3.4	10000 LITRES CAPACITY	5.00	each		
SUB TOTAL PART-A HOSTEL ZONE					
PART-B ADMIN ZONE					
S.No	Description of works	Qty	Unit	Rate	Amount
4	UNDER GROUND SUMP				
4.1	Fire sump (12x10.45x4.25) = 532950 litres (WTP)	1.00	each		
4.2	Rain water sump (606x2.45x3.10) = 50127 litres (WTP)	1.00	each		
5	OVER HEAD TANK - RCC TANK				
5.1	ACADEMIC BLOCK RCC OHT 1 (1.60 x 1.47 x 4.60m) = 10820 LITRES CAPACITY	1.00	each		
5.2	ACADEMIC BLOCK RCC OHT 2 (1.60 x 1.47 x 4.22m) = 9930 LITRES CAPACITY	1.00	each		
5.3	ADMIN BUILDING RCC OHT-2 NOS (3.05X1.47X3.660) = 16410 LITRES CAPACITY	2.00	each		
5.4	SENATE HALL RCC OHT (1.65X3.08X3.61) = 18350 LITRES CAPACITY	1.00	each		
5.5	Laboratory domestic tank (1.45*4.35*3.45) = 18350	1.00	each		
5.6	laboratory flush tank (1.45*1.75*3.45) = 8755	1.00	each		

5.7	FACULTY QUARTERS (GUL MOHAR ENCLAVE PHASE -I)DWS & FWS R.C.C OHT TANK (6.9 X 3.2 X 2.14) + (6.6 X 3.2 X 2.14) = 47250 +45190 = 92440 LITERS CAPACITY	1.00	each		
5.8	FACULTY QUARTERS (GULMOHAR ENCLAVE PHASE -II)DWS R.C.C OHT TANK (3.9 X 3.3 X 2.1) = 27000 LITERS CAPACITY	1.00	each		
6	OVER HEAD TANK (SYNTEX)				
6.1	500 LITRES CAPACITY	3.00	each		
6.2	1000 LITRES CAPACITY	7.00	each		
6.3	2000LITRES CAPACITY	12.00	each		
6.4	5000 LITRES CAPACITY	16.00	each		
SUB TOTAL AMOUNT PART-B ACADEMIC ZONE					
Total Amount (A+B) (Excl. of GST)					

Sign :

Name :

Seal of the bidder :

BID SUBMISSION & SELF DECLARATION PROFORMA

Annexure-II

Name of the Work	Cleaning of central sump and overhead tank in various building (Boys Hostel, Girls Hostel, Faculty Quarters, Academic Block, Lab Block, Senate Hall, Admin Block at IIITDM Kancheepuram
Tender No.	IIITDM/2025-26/ENGG/CIVIL221/004 ; Dt.: 12.06.2025

To

The Registrar,
IIITDM Kancheepuram,
Chennai 600127.

Dear Sir,

- 1.1 I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking/Autonomous Body, etc., anywhere in the country.
- 1.2 I/We hereby offer to quote for work as defined in 'Technical Cum Financial Compliance Sheet' and the relevant Annexures at the quoted price given in the 'Technical Cum Financial Compliance Sheet' Proforma' as per Annexure-I and agree to hold this offer open for 03 months from the due date.
- 1.3 I/We have read, understood, and complied with all Terms and Conditions stipulated in the Tender document necessary for the submission of this bid
- 1.4 It is further stated that I/We have fully read and understood the 'Technical Cum Financial Compliance Sheet' Terms and Conditions in the Tender Document governing this contract and shall abide by them in total if awarded the Contract.
- 1.5 The EMD amount will be returned to the unsuccessful bidder, as mentioned in the tender document.
- 1.6 I/We do hereby agree that if our Firm has not provided work completion certificate / work order and Copy of valid address proof of the Corporate /branch office address in Chennai/Tamil Nadu, it will not be considered for the further evaluation process

Yours faithfully,

Date:

Signature

Note: This form duly typed on the letterhead of the bidder.